

Birmingham Township Planning Commission (BTPC)
Minutes of the meeting November 12, 2019

The regular meeting of the BTPC was called to order by Ms. McCarthy at 7:30pm in the Birmingham township building.

PRESENT: Scott Garrison, Eric Hawkins, MaryPat McCarthy, Brendan Murphy,

ABSENT: Christopher Nash

Also present: Mr. Mark Padula

A motion to approve the minutes of the October 8, 2019 meeting was made by **Mr. Garrison** and seconded by **Mr. Murphy**.

Sewage Facilities Planning Module for Zaslavsky property

Mr. Mark Padula is in attendance this evening to request approval for the Sewage Facilities Planning Module for Jim and Susie Zaslavsky's property. This is a piece of property that previously came before the Planning Commission as a final minor subdivision that did not have a planning module completed at that time. Now that the property is going to be developed they need to have the planning module completed.

There are a number of steps for this process including the Chester County Health Department (CCHD), the Chester County Planning Commission (CCPC) and the Birmingham township piece. Mr. Padula has received the CCHD and CCPC approvals back and now needs the township piece. He is in attendance tonight to get a recommendation from the Planning Commission to the Board of Supervisors.

Mr. Padula indicated that he or someone from his company will follow-up with Ms. Nelling to see that the required forms and township approvals are submitted to the proper county departments - since these modules are not completed very often, the steps and forms can be confusing.

Mr. Padula indicated that he submitted the preliminary information to the township in September, however Ms. Nelling noted that the submission was incomplete and thus could not be passed on to the Planning Commission at that time; therefore the PC members are reviewing Mr. Padula's file during this meeting. After thorough review of the file that Mr. Padula has with him this evening, the Planning Commission briefly discussed what needs to be done this evening.

Ms. McCarthy verifies that the system has not been designed yet. Mr. Padula confirms that the system can not be designed until they have DEP approval. He notes that the CCHD review is the most important one because they are the ones who actually come out to the site during the perc testing and they have already done that and provided an approval on October 25th.

The next steps are: Planning Commission recommendation tonight, BOS passes a resolution for the planning module, then it goes to DEP for review to make sure it is in compliance with the township 537 plan. Once these steps are completed the system will be designed.

Mr. Murphy notes to Mr. Padula that in one of the emails that was forwarded to the PC members, the developer needs to advertise that the planning module is available for review in the township office. It doesn't indicate when this needs to be done, but Mr. Padula should make sure that is on his radar to do this.

Mr. Murphy made a recommendation that the Sewage Facilities Planning Module (for the Zavlosky's) be moved forward to the BOS for a resolution at their December meeting. The motion was seconded by Mr. Garrison and passed unanimously.

New Business:

None

Motion to adjourn the meeting was made at 7:51pm by Ms. Murphy and seconded by Mr. Hawkins and approved unanimously. Next meeting is scheduled for December 10, 2019.

Respectfully submitted,
Jennifer A. Boorse
PC Secretary