

**DRAFT**  
**Birmingham Township Planning Commission (BTPC)**  
**Minutes of the meeting October 10, 2017**

The regular meeting of the BTPC was called to order by Ms. McCarthy at 7:30pm in the township building.

PRESENT: Nick DiMarino, Scott Garrison, Dan Hill, Mary Pat McCarthy

ABSENT: Eric Hawkins, Frone Crawford

Also present:

A motion to approve the minutes of the September 10, 2017 meeting with three minor changes was made by Mr. DiMarino and seconded by Mr. Garrison. Motion carried unanimously.

**2018 PC Budget:**

Discussion ensued about whether there are any projects that would impact the 2018 budget. It is decided that the budget should remain the same as 2017 with no foreseen large expenses. The one item that remains outstanding from discussions earlier this year is whether the BOS wanted the PC to move forward with the title searches on the three sub-dividable properties remaining in the township on which there are no known deed restrictions. Mr. DiMarino refers to an email trail with Frone Crawford about the projected cost of these title searches. The projected cost is approximately \$150/search. Mr. Garrison is going to check with Mr. Shirring on this issue.

A motion to approve the proposed 2018 Planning Commission budget of \$6,000 was made by Mr. Garrison and seconded by Mr. DiMarino. Motion carried unanimously.

**Update on Items from the Comprehensive Plan:**

There were five items in the CP that required new ordinances or updates to existing ordinances. Two of these items have already been handled.

- 1. Standards to commercial corridor was handled and implemented.**
- 2. Commercial corridor zoning was already handled and implemented.**

The three remaining items that have not been handled yet are:

- 3. Maintaining buffers between different lands uses -- commercial and residential. Some options are (1) could change the set-backs, or (2) have a step-down zone between the two uses Ms. McCarthy is going to reach out to Mr. Crawford about this topic.**
- 4. Mr. DiMarino asked if there are other areas in the township where we should consider having design standards.**
- 5. Development restrictions for flood-prone soil. This would be for properties that are outside of the floodplain, but are flood-prone. This would be an item on which Jim Hatfield would need to have input. Mr. Hill asked if this is a public safety issue. Mr. DiMarino is going to check with Jim Hatfield on this.**

**New Business:**

There was brief discussion of a potential replacement for Mr. Hill on the Planning Commission for next year.

Motion to adjourn the meeting was made at 8:24pm by Mr. DiMarino and seconded by Mr. Hill and approved unanimously. Next meeting is scheduled for November 14, 2017.

Respectfully submitted,  
Jennifer A. Boorse  
PC Secretary