

**BIRMINGHAM TOWNSHIP
BOARD OF SUPERVISORS MINUTES
MAY 4, 2020**

The regular meeting of the Board of Supervisors was called to order at 7:30 PM by Chairman Scott Boorse in the Township Building via a recorded virtual meeting through Zoom in order to practice safe distancing during the COVID-19 crisis. Also in attendance at the building were Chief Thomas Nelling and Secretary/Treasurer Quina Nelling, both wearing facemasks per the direction of Governor Wolf. Joining the meeting in virtual mode were Vice-Chairman Michael Shiring and Supervisor J. Daniel Hill. A quorum of Supervisors was declared.

Supervisor Hill moved to approve the April 6, 2020 minutes as written. Vice-Chairman Shiring seconded the motion and the minutes were unanimously approved.

Vice-Chairman Shiring moved to approve the bills paid through May 4th. Supervisor Hill seconded the motion and the bills were unanimously approved. General Fund bills totaled \$84,415.23. Sewer Fund bills totaled \$39,441.29.

RATIFY DISASTER EMERGENCY DECLARATION

On March 16th the Township issued a seven day Declaration of Disaster Emergency due to the State of Emergency from the Coronavirus COVID-19 threat to injury, damage and suffering to persons and property of the Township and the entirety of Chester County. The Disaster Emergency was extended another seven days on March 23rd and again on April 6th until May 4th.

Vice-Chairman Shiring moved to adopt Resolution #2020-0504A to ratify the Declaration of Disaster Emergencies dated March 16th and March 23rd, to extend the March 23rd Declaration of Disaster Emergency until the next Township meeting scheduled for June 1st, and to adopt procedures and policies for conducting public meetings during such state of emergency. Supervisor Hill seconded the motion which was unanimously approved.

PROPERTY TAX PENALTY RESOLUTION

Act 15 of 2020 permits taxing districts, including townships, which impose taxes on the assessed value of real property to provide relief to taxpayers by extending the deadline for payment of Township property taxes due to the economic impact of the coronavirus.

Chairman Boorse moved to adopt Resolution #2020-0504B to implement the provisions in Act 15 of 2020 to waive the fees and penalties for late payment of real property tax provided that the tax is paid in its entirety by December 31, 2020. A copy of the resolution must be provided to the Township's tax collector, the Chester County Treasurer's Office, by May 20, 2020.

Vice-Chairman Shiring seconded the motion and the Resolution for real property tax relief was unanimously approved.

HOLIDAY INN REQUEST FOR WAIVER OF SEWER PENALTY AND INTEREST

Manjunath, General Manager of the Holiday Inn Express Hotel & Suites at 1310 Wilmington Pike, has contacted the Township by e-mail and phone requesting forgiveness of the penalty and interest imposed on the sewer bill for the Holiday Inn due to the lack of business from the Covid-19 pandemic.

Chairman Boorse stated that the request was premature as penalties and interest have not yet been imposed on the sewer bills. He said that at the time the sewer bill is paid would be the appropriate time to request a waiver.

Vice-Chairman Shiring applauded Manjunath for letting the Township know of the situation in a timely fashion. Under Chapter 94-12 of the Township Code the Board has the ability to waive penalties and interest. He agreed that the request was premature and at this time no one knows the economic effect and impact of Covid-19.

Supervisor Hill also felt that a policy shouldn't be established until a situation existed and the request is premature until the bill is in arrears.

Chairman Boorse added that the Supervisors are sympathetic to business operations in the township as we are facing the effects of Covid-19.

PUBLIC COMMENT

There was no public comment nor any public participation through Zoom.

Vice-Chairman Shiring thanked Chairman Boorse for keeping apprised of all the information disseminated through the County and State on Covid-19.

Supervisor Hill thanked Chief Nelling for the on-going operation of the Police Department during Covid-19 and Secretary/Treasurer Quina Nelling for keeping the essential operations of the Township Office handled during this time.

Respectfully submitted,

Quina Nelling
Secretary/Treasurer

Check Register

BIRMINGHAM TOWNSHIP

13-Apr-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20400	4/13/2020	30	PECO ENERGY (TRAFFIC LIGHT)	\$12.89
Bank Totals:				\$12.89
Total Of Checks:				\$12.89

Check Register

BIRMINGHAM TOWNSHIP

20-Apr-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20401	4/20/2020	560	DRUGSCAN, INC.	\$504.00
20402	4/20/2020	517	INDEPENDENCE BLUE CROSS	\$5,247.20
20403	4/20/2020	205	PARKWAY DRY CLEANERS, INC.	\$200.10
20404	4/20/2020	30	PECO ENERGY (TRAFFIC LIGHT)	\$28.73
20405	4/20/2020	171	REILLY & SONS INC.	\$348.71
20406	4/20/2020	507	ROTHWELL DOCUMENT SOLUTI	\$194.98
20407	4/20/2020	1001833	STAPLES BUSINESS ADVANTAG	\$39.99
20408	4/20/2020	829	U.S. FINANCIAL LIFE INSURANCE	\$1,312.90
20409	4/20/2020	1002154	VERIZON 250-441-074-0001-11	\$53.84
Bank Totals:				\$7,930.45
Total Of Checks:				\$7,930.45

Check Register

BIRMINGHAM TOWNSHIP

20-Apr-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
10019	4/20/2020	164	PENNSYLVANIA ONE CALL SYST	\$21.00
10020	4/20/2020	586	VERIZON 450-748-892-0001-25	\$59.25
10021	4/20/2020	1001834	WM P MCGOVERN INC	\$1,107.00
Bank Totals:				\$1,187.25
Total Of Checks:				\$1,187.25

Check Register

BIRMINGHAM TOWNSHIP

27-Apr-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20410	4/27/2020	1001913	VERIZON WIRELESS 722423083	\$189.57
Bank Totals:				\$189.57
Total Of Checks:				\$189.57

Check Register

BIRMINGHAM TOWNSHIP

04-May-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20411	5/4/2020	11	21ST CENTURY MEDIA - PHILLY	\$92.81
20412	5/4/2020	1001926	AJ BLOENSKI, INC.	\$165.83
20413	5/4/2020	80	AQUA PENNSYLVANIA	\$51.32
20414	5/4/2020	5	BOROUGH OF WEST CHESTER,	\$19,888.50
20415	5/4/2020	873	CARDMEMBER SERVICE	\$1,764.69
20416	5/4/2020	1002121	CLEVENS K-9 SCOOP LLC	\$342.00
20417	5/4/2020	1001902	COMCAST CABLE	\$138.39
20418	5/4/2020	4	CONCORDVILLE FIRE & PROTEC	\$37,278.00
20419	5/4/2020	1002616	CTEH LLC	\$5,000.00
20420	5/4/2020	2	FREEDOM SYSTEMS	\$1,206.75
20421	5/4/2020	114	FRONEFIELD CRAWFORD. JR. LL	\$861.00
20422	5/4/2020	46	GALLS, LLC	\$70.93
20423	5/4/2020	782	GOOD FELLOWSHIP CLUB OF C	\$117.63
20424	5/4/2020	422	HARRY TILLMAN AUTOMOTIVE L	\$158.97
20425	5/4/2020	1002615	IRM	\$1,765.20
20426	5/4/2020	1001755	MAJIC LANDSCAPES	\$1,744.00
20427	5/4/2020	904	MATTHEW BENDER & CO.,INC	\$55.44
20428	5/4/2020	29	PECO ENERGY	\$353.88
20429	5/4/2020	171	REILLY & SONS INC.	\$368.09
20430	5/4/2020	1001924	ULINE	\$90.89
20431	5/4/2020	23	VANDEMARK & LYNCH, INC.	\$2,309.56
20432	5/4/2020	61	VERIZON 753-804-167-0001-77	\$354.44
20433	5/4/2020	832	WEST CHESTER PUBLIC LIBRAR	\$2,104.00
Bank Totals:				\$76,282.32
Total Of Checks:				\$76,282.32

Check Register

BIRMINGHAM TOWNSHIP

04-May-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
10022	5/4/2020	149	AECOM	\$4,782.43
10023	5/4/2020	1002509	AQUA PA WW	\$1,293.71
10024	5/4/2020	80	AQUA PENNSYLVANIA	\$1,478.68
10025	5/4/2020	2	FREEDOM SYSTEMS	\$804.50
10026	5/4/2020	780	GUMBALL MEDIA,LLC\LAND ART	\$875.00
10027	5/4/2020	1001755	MAJIC LANDSCAPES	\$468.00
10028	5/4/2020	29	PECO ENERGY	\$2,371.86
10029	5/4/2020	1002493	VERIZON 350-442-985-0001-57	\$39.17
10030	5/4/2020	1002401	WALTON WATER SERVICES	\$15,197.86
10031	5/4/2020	574	WASTE MANAGEMENT OF SOUT	\$86.55
10032	5/4/2020	1001834	WM P MCGOVERN INC	\$837.00
10033	5/4/2020	734	XYLEM WATER SOLUTIONS	\$10,019.28
Bank Totals:				\$38,254.04
Total Of Checks:				\$38,254.04