

**BIRMINGHAM TOWNSHIP
BOARD OF SUPERVISORS MINUTES
MARCH 5, 2018**

The regular meeting of the Board of Supervisors was called to order at 7:30 PM in the Township Building by Chairman Boorse with the pledge of allegiance. A quorum of Supervisors was declared.

Scott Boorse - Chairman
J. Daniel Hill - Supervisor

Absent was Vice-Chairman Michael Shiring.

Chairman Boorse moved to approve the February 5, 2018 minutes as written. Mr. Hill seconded the motion and the minutes were unanimously approved.

Mr. Hill moved to approve the bills submitted for payment. General Fund bills totaled \$57,156.35. Sewer Fund bills totaled \$62,411.28. Chairman Boorse seconded the motion and the bills were unanimously approved.

PLANNING COMMISSION REPORT

KERSTETTER LOT LINE CHANGE – MEETINGHOUSE ROAD

At its meeting on February 13th, the Planning Commission recommended approval of the Final Minor Subdivision Plan for the Kerstetter Properties located at 1180 and 1150 Meetinghouse Road (tax parcels 65-3-16 and 65-4-20.1). The Plan, dated January 3, 2018, was drawn by Regester Associates, Inc., consisting of two pages.

Jim Fritsch of Regester Associates presented the Plan to the Board. The purpose of the Plan is to move the lot line that separates the two tax parcels by 1.317 acres. The acreage on Lot 2 (65-3-16) with the house will be reduced from 12.750 acres to 11.433 acres and the acreage on Lot 1 (65-4-20.1) will increase from 8.713 acres to 10.030 acres.

The Planning Commission recommended approval with four waiver requests from the applicant by letter dated February 13, 2018.

1. Section 103-21.B Requirements for Preliminary Plan
2. Section 103-21.C Requiring Supplementary Data
3. Section 103-22 Requiring a Conservation Plan
4. Section 103-38 Requiring Concrete Monuments

Robert and Susan Ayd, Meetinghouse Road residents, asked for more information on the waivers and the zoning, which is RA, 3 ½ acre minimum.

Chairman Boorse moved to approve the Kerstetter Final Minor Subdivision Plan as recommended by the Planning Commission with the four waivers requested and conditioned upon a document from the surveyor certifying that all lot corners noted as set with iron pins have

been placed prior to the plan being recorded. Mr. Hill seconded the motion which was unanimously approved.

HARB REPORT

GATES/1031 COUNTRY CLUB ROAD/DEMOLITION

At its meeting on February 20th, HARB recommended that a Certificate of Appropriateness be issued to Kevin and Julia Gates, 1031 Country Club Road, for the removal of the roof on a farm accessory building located on the property.

Julia Gates explained that the property is part of the Fernbank Farm Subdivision. The home was built in the early 1990's but the outbuildings were built in the 1800's. They are looking into their options to renovate the outbuilding and leaving the masonry stone walls. The roof is collapsing and is a safety concern. Mrs. Gates noted that the barn structure had been destroyed from a fire. A structural engineer will be assessing the remains of the barn and the outbuilding to see what can be done with the masonry walls.

Mr. Hill moved to approve the Certificate of Appropriateness for the demolition of the roof on the farm accessory building at 1031 Country Club Road as recommended by HARB. Chairman Boorse seconded the motion which was unanimously approved.

APPOINTMENT OF HARB MEMBER

Prior to the meeting, the Board interviewed Christopher Nash from Spring Meadows to fill the vacancy on HARB which was created from the resignation of Nancy Needham due to her moving out of the township. Chairman Boorse moved to appoint Christopher Nash to HARB to fill the unexpired term of Nancy Needham through the end of 2018. Mr. Hill seconded the motion which was unanimously approved.

POLICE REPORT

Chief Nelling reported for the month of February. There were 1,301 incidents for the month including three criminal arrests (2 DUI's and 1 harassment). There were 5,662 patrol miles logged on the vehicles during the month.

Chairman Boorse mentioned potholes on Brinton's Bridge Road which have been reported to PennDOT by the police department.

OPERATION OF THE WWTP

At its meeting on February 5, 2018, the Supervisors awarded the contract for the operation of the township's sewer plant to Walton Services, Inc. of Kennett Square. The operation and maintenance contract agreement has been executed by Fred Walton of Walton Services, Inc. and Chairman Scott Boorse on behalf of the Township. The original proposal included alternate services which the Township may ask the contractor to perform. One service was for marking out PA One Calls. Currently the Township is using Brian Matuszewski to do this service which is being done satisfactorily so there is no reason to ask Walton Services to start doing this service at this time. The second alternate service was for the implementation of a permanent, written system for equipment and maintenance records and the development of a preventative maintenance program. The Township Sewer Engineer, Sandi Morgan of AECOM, and the sewer

administrator, William Kirkpatrick, have both suggested that the Board approve the alternate proposal for the development of an equipment and maintenance record keeping system and a preventative maintenance program. Chairman Boorse moved to approve an addendum to the contract with Walton Services to add the development of an equipment and maintenance record keeping system and a preventative maintenance program to the executed contract. Mr. Hill seconded the motion which was unanimously approved.

The meeting was adjourned at 7:53 PM. (JDH;SCB)

Respectfully submitted,

Quina Nelling
Secretary/Treasurer

Check Register

BIRMINGHAM TOWNSHIP

05-Mar-18

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
19135	3/5/2018	8	10-8 EMERGENCY VEHICLE SER	\$317.28
19136	3/5/2018	149	AECOM	\$120.20
19137	3/5/2018	1001926	AJ BLOSENSKI, INC.	\$147.74
19138	3/5/2018	80	AQUA PENNSYLVANIA	\$38.85
19139	3/5/2018	1002400	AXON ENTERPRISE, INC.	\$1,476.00
19140	3/5/2018	849	BATTAVIO/B&F SERVICE CO.	\$457.50
19141	3/5/2018	873	CARDMEMBER SERVICE	\$258.45
VOID 19142	3/5/2018	66	CCATO	\$65.00
19143	3/5/2018	1002121	CLEVENS K-9 SCOOP LLC	\$84.00
19144	3/5/2018	1001902	COMCAST CABLE	\$104.85
19145	3/5/2018	775	CONVENIENT CAR CARE CORPO	\$149.70
19146	3/5/2018	707	DAVID S RATHBUN	\$250.00
19147	3/5/2018	1002258	EASTERN SALT COMPANY INC	\$2,912.42
19148	3/5/2018	466	FIREHOUSE	\$49.95
19149	3/5/2018	1002011	FRANCOTYP-POSTALIA INC	\$237.00
19150	3/5/2018	2	FREEDOM SYSTEMS	\$3,272.00
19151	3/5/2018	114	FRONEFIELD CRAWFORD. JR. LL	\$440.00
19152	3/5/2018	46	GALLS, LLC	\$95.67
19153	3/5/2018	780	GUMBALL MEDIA,LLC\LAND ART	\$775.00
19154	3/5/2018	21	H. A. THOMSON	\$11,633.99
19155	3/5/2018	422	HARRY TILLMAN AUTOMOTIVE L	\$107.98
19156	3/5/2018	1002402	HEARTSMART.COM	\$213.00
19157	3/5/2018	711	JUDY JENSEN	\$350.00
19158	3/5/2018	1002053	MICHAEL J HOCHHAUS	\$250.00
19159	3/5/2018	953	PA DUI ASSOCIATION	\$165.00
19160	3/5/2018	178	PAGE EXCAVATING COMPANY,I	\$9,320.00
19161	3/5/2018	171	REILLY & SONS INC.	\$1,084.83
19162	3/5/2018	811	S & S CLEANING SERVICE	\$388.00
19163	3/5/2018	1001833	STAPLES BUSINESS ADVANTAG	\$399.29
19164	3/5/2018	424	UNITED STATES POSTAL SERVI	\$500.00
19165	3/5/2018	23	VANDEMARK & LYNCH, INC.	\$6,332.64
19166	3/5/2018	1002102	WIGGINS SHREDDING INC	\$120.00
19167	3/5/2018	917	WITMER PUBLIC SAFETY GROU	\$182.99
Bank Totals:				\$42,299.33
Total Of Checks:				\$42,299.33
				<u>68.00</u>
				42,234.33

Check Register**BIRMINGHAM TOWNSHIP**

05-Mar-18

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
9568	3/5/2018	149	AECOM	\$3,041.00
9569	3/5/2018	80	AQUA PENNSYLVANIA	\$1,427.60
9570	3/5/2018	780	GUMBALL MEDIA,LLC\LAND ART	\$850.00
9571	3/5/2018	1002364	KBX GOLDEN LLC	\$2,463.51
9572	3/5/2018	935	PLGIT-CAPITAL RESERVE	\$43,974.00
9573	3/5/2018	586	VERIZON 610-399-6923 315	\$38.00
9574	3/5/2018	1002401	WALTON WATER SERVICES	\$4,000.00
9575	3/5/2018	574	WASTE MANAGEMENT OF SOUT	\$67.68
9576	3/5/2018	821	WILLIAM J KIRKPATRICK	\$250.00
9577	3/5/2018	1001834	WM P MCGOVERN INC	\$901.00
Bank Totals:				\$57,012.79
Total Of Checks:				\$57,012.79

Check Register

BIRMINGHAM TOWNSHIP

26-Feb-18

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
19133	2/26/2018	1002154	VERIZON 610-4291316 676	\$54.46
19134	2/26/2018	1001913	VERIZON WIRELESS	\$189.23
Bank Totals:				\$243.69
Total Of Checks:				\$243.69

Check Register**BIRMINGHAM TOWNSHIP**

12-Feb-18

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
19115	2/12/2018	80	AQUA PENNSYLVANIA	\$2,348.25
19116	2/12/2018	366	BUCKLEY,BRION,MCGUIRE ATTY	\$458.50
19117	2/12/2018	1002121	CLEVENS K-9 SCOOP LLC	\$105.00
19118	2/12/2018	560	DRUGSCAN,INC.	\$336.00
19119	2/12/2018	114	FRONEFIELD CRAWFORD. JR. LL	\$120.00
19120	2/12/2018	46	GALLS, LLC	\$181.30
19121	2/12/2018	517	INDEPENDENCE BLUE CROSS	\$6,666.00
19122	2/12/2018	83	INTERNATIONAL CODE COUNCIL	\$135.00
19123	2/12/2018	3	PA TWP HEALTH INS COOP TRU	\$47.32
19124	2/12/2018	205	PARKWAY DRY CLEANERS, INC.	\$127.65
19125	2/12/2018	29	PECO ENERGY	\$970.88
19126	2/12/2018	30	PECO ENERGY (TRAFFIC LIGHT)	\$61.87
19127	2/12/2018	1001951	R R DONNELLEY	\$287.50
19128	2/12/2018	171	REILLY & SONS INC.	\$594.52
19129	2/12/2018	1002392	TRI-COUNTY PEST CONTROL IN	\$170.00
19130	2/12/2018	278	UNRUH, TURNER, BURKE & FRE	\$1,654.54
19131	2/12/2018	61	VERIZON 610-793-2600-794	\$324.00
19132	2/12/2018	1001881	YIS/COWDEN GROUP INC	\$90.00
Bank Totals:				\$14,678.33
Total Of Checks:				\$14,678.33

Check Register

BIRMINGHAM TOWNSHIP

12-Feb-18

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
9561	2/12/2018	483	BIRMINGHAM TOWNSHIP, GENE	\$145.50
9562	2/12/2018	366	BUCKLEY, BRION, MCGUIRE ATTY	\$373.12
9563	2/12/2018	1001859	COYNE CHEMICAL	\$1,652.52
9564	2/12/2018	29	PECO ENERGY	\$2,987.26
9565	2/12/2018	164	PENNSYLVANIA ONE CALL SYST	\$12.00
9566	2/12/2018	1002392	TRI-COUNTY PEST CONTROL IN	\$170.00
9567	2/12/2018	586	VERIZON 610-399-6923 315	\$58.09
Bank Totals:				\$5,398.49
Total Of Checks:				\$5,398.49