

**BIRMINGHAM TOWNSHIP
BOARD OF SUPERVISORS MINUTES
MAY 1, 2017**

STOLTZFUS CONDITIONAL USE HEARING

A hearing to consider the conditional use application of Earl Stoltzfus, Stoltzfus RV, to develop a new and used motor vehicle sales agency, including customer service and repair, at 1345 Wilmington Pike was held prior to the regular meeting. The hearing was transcribed by Court Reporter Colleen Pimer. The Stoltzfus RV business is located at 1335 Wilmington Pike. Mr. Stoltzfus is looking to use the adjacent Brandywine Patio property for RV sales and repair facilities.

REGULAR MEETING

The regular meeting of the Board of Supervisors was called to order at 7:31 PM by Chairman Conklin with the pledge of allegiance. A quorum of Supervisors was declared.

John Conklin	-	Chairman
Scott Boorse	-	Vice-Chairman
Mike Shiring	-	Supervisor

Chairman Conklin moved to approve the April 3, 2017 minutes as written. Vice-Chairman Boorse seconded the motion and the minutes were approved. Supervisor Shiring abstained from voting as he did not attend the meeting.

Vice-Chairman Boorse moved to approve the bills submitted for payment. General Fund bills totaled \$43,133.07. Sewer Fund bills totaled \$24,986.77. Supervisor Shiring seconded the motion and the bills were unanimously approved.

RADLEY RUN COUNTRY CLUB ROAD CLOSURE REQUEST

Joe Mendez, Manager, Radley Run Country Club (RRCC), was present to request permission to close Country Club Road on Saturday, August 26th from 5 PM – 2 AM for a charity fund raiser for the Chester County Food Bank. The road would be closed from General Lafayette Blvd. to Creek Road. Since requesting to be on the agenda, Mr. Mendez has talked to Chief Nelling who indicated that there could be an access problem for the residents west on Country Club Road, Hessian Circle, and General Wayne Drive, as well as for emergency response vehicles, if Creek Road is also closed because of the Rt. 926 bridge construction project. Mr. Mendez understands that the request is contingent upon Creek Road being open. At this time no action was taken by the Board as those involved in the fund raising event will regroup and decide whether to proceed or not with the event at the RRCC.

HARB REPORT

HARB met on April 18th to consider three applications.

504 DILWORTH FARM LANE/KERSHAW/ROOF

HARB recommended that a Certificate of Appropriateness be issued to Jim and Erin Kershaw, 504 Dilworth Farm Lane, for a roof replacement with Certainteed Landmark Pro designed

shingles, color Max Def Driftwood. Chairman Conklin moved to approve the Certificate of Appropriateness as recommended by HARB. Vice-Chairman Boorse seconded the motion and it was unanimously approved.

1010 REVOLUTIONARY DRIVE/KOZELKA/PAINTING

HARB recommended that a Certificate of Appropriateness be issued to Thomas Kozelka, 1010 Revolutionary Drive, for painting the brick, siding and shutters on his house. The paint will be Benjamin Moore, color dove wing, for the house and trim and the shutters will be Ashley gray. Supervisor Shiring moved to approve the Certificate of Appropriateness as recommended by HARB. Vice-Chairman Boorse seconded the motion which was approved all in favor.

1014 REVOLUTIONARY DRIVE/MCCLASKEY/ROOF

HARB recommended that a Certificate of Appropriateness be issued to Judy McClaskey, 1014 Revolutionary Drive, for a roof replacement with Certainteed Grand Manor luxury shingles, color brownstone. Supervisor Shiring moved to approve the Certificate of Appropriateness as recommended by HARB. Vice-Chairman Boorse seconded the motion which was unanimously approved.

TREASURER'S REPORT

RECOMMENDATION OF NEW FINANCIAL INSTITUTION

BB&T Trust Company bought out National Penn Bank and the transition to BB&T Trust Company was made last summer. BB&T is implementing fees for services starting in September 2017 and only offering an interest rate of .04%. Sect./Treas. Nelling obtained proposals from TruMark Financial Credit Union, Fulton Bank and TD Bank for government banking services. TD Bank offered .40% interest with fees; Fulton Bank .75% interest with fees and TruMark Financial .60% interest for checking and 1.00% interest for money market with no fees to the Township for services. The Township funds would be collateralized with a letter of credit from the Federal Home Loan Bank of Pittsburgh for funds over \$250,000. Chairman Conklin moved to authorize TruMark Financial Credit Union as a financial institution for the Township. Vice-Chairman Boorse seconded the motion which was unanimously approved. Mrs. Nelling proposed that the one escrow account at BB&T remain there.

AUTHORIZE ADVERTISING FOR BBD, LLP FOR 2017 AUDIT

Supervisor Shiring moved to authorize advertising to consider a resolution at the June 5th meeting to appoint BBD, LLP to perform the audit for 2017 for a fee of \$5,000.00. Vice-Chairman Boorse seconded the motion which was unanimously approved.

1ST QUARTER 2017

Sect./Treas. Nelling provided the Board with financial statements for the first quarter 2017.

General Fund - \$781,464

Sewer Fund - \$312,004.

State Fund - \$158,469.

Carry forward in the General Fund from 2016 was \$938,735.

Carry forward in the Sewer Fund from 2016 was \$291,785.

General Fund Revenues 1st Quarter \$1,181,667. (Budget \$2,248,212.)
General Fund Expenditures 1st Quarter \$400,203. (Budget \$1,592,060. (25.1%)
Tax bills were mailed the end of March (\$51,526. collected)
Real estate transfer tax low - \$12,652. (18.6%) received of the \$140,000. budget
Building permits - \$19,763. (32.8%) of the \$60,000. budget
Snow removal - \$60,924. (50.8%) of the \$120,000. Budget
Sewer Fund Revenues 1st Quarter \$385,224. (Budget \$652,372.)
Sewer Fund Expenditures 1st Quarter \$73,219. (Budget \$416,349.)
Nitrogen removal upgrade project - \$6,210. (21%) of the \$30,000. budget
Major maintenance - \$11,727. (59%) of the \$20,000. budget

PUBLIC COMMENT

There was no public comment.

The meeting was adjourned at 7:58 PM. (JLC;MTS)

Respectfully submitted,

Quina Nelling
Secretary/Treasurer

Check Register**BIRMINGHAM TOWNSHIP**

10-Apr-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN GENERAL FUND				
18457	4/10/2017	11	21ST CENTURY MEDIA - PHILLY	\$469.93
18458	4/10/2017	557	ALL SEASONS LANDSCAPING C	\$849.33
18459	4/10/2017	1002270	CHIM-GUARD CHIMNEY SWEEPS	\$4.00
18460	4/10/2017	775	CONVENIENT CAR CARE CORPO	\$299.40
18461	4/10/2017	1002016	COURIER SYSTEMS, INC.	\$2.50
18462	4/10/2017	1002023	KEY BUSINESS SOLUTIONS	\$241.56
18463	4/10/2017	904	MATTHEW BENDER & CO.,INC	\$83.88
18464	4/10/2017	205	PARKWAY DRY CLEANERS, INC.	\$132.06
18465	4/10/2017	29	PECO ENERGY	\$730.97
18466	4/10/2017	811	S & S CLEANING SERVICE	\$368.33
18467	4/10/2017	1001833	STAPLES BUSINESS ADVANTAG	\$32.97
Bank Totals:				\$3,214.93
Total Of Checks:				\$3,214.93

Check Register

BIRMINGHAM TOWNSHIP

10-Apr-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN SEWER FUND				
9121	4/10/2017	798	PA ONE CALL SYSTEM, INC.	\$33.62
9122	4/10/2017	29	PECO ENERGY	\$179.74
Bank Totals:				\$213.36
Total Of Checks:				\$213.36

Check Register

BIRMINGHAM TOWNSHIP

12-Apr-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN GENERAL FUND				
18468	4/12/2017	80	AQUA PENNSYLVANIA	\$2,348.25
18469	4/12/2017	30	PECO ENERGY (TRAFFIC LIGHT)	\$13.82
18470	4/12/2017	26	SIGNAL SERVICE INC.	\$100.00
Bank Totals:				\$2,462.07
Total Of Checks:				\$2,462.07

Check Register

BIRMINGHAM TOWNSHIP

12-Apr-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN SEWER FUND				
9123	4/12/2017	29	PECO ENERGY	\$2,432.19
Bank Totals:				\$2,432.19
Total Of Checks:				\$2,432.19

Check Register

BIRMINGHAM TOWNSHIP

24-Apr-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN GENERAL FUND				
18471	4/24/2017	517	INDEPENDENCE BLUE CROSS	\$4,429.72
18472	4/24/2017	61	VERIZON 610-793-2600-794	\$324.84
18473	4/24/2017	1001913	VERIZON WIRELESS	\$148.63
Bank Totals:				\$4,903.19
Total Of Checks:				\$4,903.19

Check Register

BIRMINGHAM TOWNSHIP

24-Apr-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN SEWER FUND				
9124	4/24/2017	586	VERIZON 610-399-6923 315	\$51.70
Bank Totals:				\$51.70
Total Of Checks:				\$51.70

Check Register**BIRMINGHAM TOWNSHIP**

01-May-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN GENERAL FUND				
18474	5/1/2017	1001926	AJ BLOENSKI, INC.	\$147.74
18475	5/1/2017	1001919	ALEXIS B. FINLAN	\$85.00
18476	5/1/2017	366	BUCKLEY,BRION,MCGUIRE ATTY	\$1,804.90
18477	5/1/2017	873	CARDMEMBER SERVICE	\$1,316.62
18478	5/1/2017	1002121	CLEVENS K-9 SCOOP LLC	\$84.00
18479	5/1/2017	1001902	COMCAST CABLE	\$104.85
18480	5/1/2017	70	CONCORD AUTO BODY, INC.	\$687.49
18481	5/1/2017	775	CONVENIENT CAR CARE CORPO	\$749.75
18482	5/1/2017	560	DRUGSCAN,INC.	\$168.00
18483	5/1/2017	46	GALLS, LLC	\$406.52
18484	5/1/2017	422	HARRY TILLMAN AUTOMOTIVE L	\$52.99
18485	5/1/2017	1001755	MAJIC LANDSCAPES	\$1,076.00
18486	5/1/2017	30	PECO ENERGY (TRAFFIC LIGHT)	\$53.06
18487	5/1/2017	171	REILLY & SONS INC.	\$1,009.36
18488	5/1/2017	507	ROTHWELL DOCUMENT SOLUTI	\$6,499.00
18489	5/1/2017	1002275	SNYDER & SONS	\$2,350.00
18490	5/1/2017	1001833	STAPLES BUSINESS ADVANTAG	\$334.38
18491	5/1/2017	829	U.S. FINANCIAL LIFE INSURANCE	\$908.60
18492	5/1/2017	23	VANDEMARK & LYNCH, INC.	\$14,622.05
18493	5/1/2017	1002154	VERIZON 610-4291316 676	\$47.57
18494	5/1/2017	1001881	YIS/COWDEN GROUP INC	\$45.00
Bank Totals:				\$32,552.88
Total Of Checks:				\$32,552.88

Check Register**BIRMINGHAM TOWNSHIP**

01-May-17

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN SEWER FUND				
9125	5/1/2017	149	AECOM	\$5,700.38
9126	5/1/2017	366	BUCKLEY, BRION, MCGUIRE ATTY	\$574.00
9127	5/1/2017	1001859	COYNE CHEMICAL	\$3,193.60
9128	5/1/2017	1002274	IRON HORSE ENVIRONMENTAL,	\$4,509.32
9129	5/1/2017	1001963	M & B ENVIRONMENTAL INC	\$6,207.72
9130	5/1/2017	1001755	MAJIC LANDSCAPES	\$345.00
9131	5/1/2017	586	VERIZON 610-399-6923 315	\$36.35
9132	5/1/2017	574	WASTE MANAGEMENT OF SOUT	\$57.15
9133	5/1/2017	1001834	WM P MCGOVERN INC	\$1,666.00
Bank Totals:				\$22,289.52
Total Of Checks:				\$22,289.52