

**BIRMINGHAM TOWNSHIP
BOARD OF SUPERVISORS MINUTES
AUGUST 1, 2016**

The regular meeting of the Board of Supervisors was called to order at 7:30 PM in the Township Building by Chairman Conklin with the pledge of allegiance. A quorum of Supervisors was declared.

John Conklin	-	Chairman, Board of Supervisors
Scott Boorse	-	Vice-Chairman, Board of Supervisors
Michael Shiring	-	Member, Board of Supervisors

Chairman Conklin moved to approve the July 11th minutes as written. Vice-Chairman Boorse seconded the motion and the minutes were unanimously approved.

Vice-Chairman Boorse moved to approve the bills submitted for payment since the July 11th meeting.. General Fund bills totaled \$157,643.06. Sewer Fund bills totaled \$45,367.08. Supervisor Shiring seconded the motion and the bills were unanimously approved.

PUBLIC COMMENT

The Commonwealth of PA Sunshine Law Act 93 (as amended in 1998) requires public comment to be held before official action is taken.

Ken Maher, Jeremy Ibrahim and John Bell, all residents on Masters Way in the Reserve at Chadds Ford Development, were present to complain about the amount of grid locked traffic that resulted during the May Antique Fair and Flea Market on the Chadds Ford Historical Society Grounds along Creek Road. During the event the development was like an island without the ability to exit or access the development which is a major concern for emergency response vehicles. They felt the event was poorly planned and managed. A similar event is being planned in October and there is also a Bike Event being planned in September by the Brandywine Conservancy. The residents expressed concern that similar traffic nightmares might occur once again during these events. They noted that even though the Antique Fair is held in Chadds Ford Township, there is parking taking place in Birmingham Township. The parking area was to be used for Chadds Ford Days and the Pumpkin Carve and it is being used for more than originally intended.

Chief Nelling stated that because of the problems with the May event that Chadds Ford Township is adopting an event ordinance at its meeting on Wednesday, August 3rd which will require all events to be permitted. He encouraged the residents to attend the meeting. It was also suggested that the residents contact the Chadds Ford Historical Society and request that the residents be notified of upcoming events and that the Historical Society provide assurance that the same problems won't occur at future events.

Mr. Ibrahim stated that police and fire rescue personnel should be required for all events and that safety issues need to be addressed.

William Kirkpatrick, General Weedon resident, felt that part of the problem was that there was only one entrance for parking and there should be multiple entrances.

The Supervisors acknowledged that the majority of the event was in Chadds Ford Township and that the traffic problems were on State Roads, Rt. 1 and Creek Road, so that the Township's ability to control activities with the event are limited. However, the Board suggested that letters be sent to Chadds Ford Township and the Chadds Ford Historical Society expressing concerns about the traffic grid lock and inadequate parking from the prior event and that the traffic be controlled better at future events.

Ken Maher had been to a previous township meeting to discuss the deteriorating condition of Creek Road. Since the meeting the pot holes have been repaired. However, the shoulder work where the road is broken up and drops off the side and missing/broken guard rails have not been addressed. Vice-Chairman Boorse indicated that the Township has repeatedly asked for this work to be done with no response from PennDOT. Joe Mobile of Rep. Truitt's office was present at the meeting and said that he would contact PennDOT tomorrow about the situation.

POLICE REPORT

Chief Nelling reported for the month of July. There were 1,585 incidents for the month, including nine DUI's. There were 7,545 patrol miles logged on the vehicles during the month. A DUI checkpoint was held during the month on Rt. 202 in front of the Infiniti Car Dealership. A total of 837 vehicles were stopped. Five citations were issued; 1 for no insurance and 4 for illegal u-turns. Nine impaired drivers were investigated with two arrests made for DUI.

Chief Nelling stated that in May of this year Christopher Vasek was hired as a part-time patrolman. He has graduated from the Delaware County Police Academy and received his State Certification. Police Commissioner Boorse administered the oath of office to Patrolman Vasek.

Police Commissioner Boorse commented that it was admirable for a person to embark on a police career in today's society.

HISTORICAL COMMISSION(HC) REPORT

1370 OLD WILMINGTON PIKE/KESARKAR/RENOVATIONS

At its May 24th meeting the HC considered an application from Pratap Kesarkar for repairs to his property (HR#29) at 1370 Old Wilmington Pike. The repairs involve fixing the sloping first floor on the north side of the house; repairing the flooring under the bay window; repairing the flooring under the kitchen that is rotten in places; removal of the temporary posts placed in the basement to support the first floor joist; repairing and reinforcing the first floor joist; adding 2x10 pressure treated floor joist for reinforcement; replacing the rusted bilco door to the basement outside access; repairing the third floor staircase to make it safe to access the third floor; and replacement of rotted and damaged windows throughout the house. Vice-Chairman Boorse moved to approve the building permit for the repair work. Supervisor Shiring seconded the motion which was unanimously approved.

Mr. Kesarkar has submitted another building permit application for the addition of a second floor balcony at the rear of the house. It was determined that the HC did not follow the ordinance

process in requiring public notification to surrounding property owners of the submission of the building permit application. Mr. Kesarkar will have to return to a future HC meeting after providing the required public notification.

Mr. Kesarkar stated that he submitted permits for the renovations and additions in May. It took two months for his application to be reviewed and considered. He is trying to get his family moved into the house for the upcoming school year. He felt that additional staffing should be hired if it is so busy that it takes so long to go through the process.

1140 WEST STREET ROAD/RAZZI/WINDOWS

At its June 28th meeting, the HC approved Jeld-Wen replacement windows for Gino Razzi's property at 1140 West Street Road, HR#72. The windows are double-hung; double paned real wood windows on the inside and aluminum clad on the outside. Rotted wood on the outside of the windows will be replaced with a Boral product that is made from recycled wood. Chairman Conklin moved to approve the window replacement as recommended by the HC. Vice-Chairman Boorse seconded the motion which was unanimously approved.

1479 CREEK ROAD/SNYDER/RENOVATIONS

At its June 28th and July 26th meetings, the HC reviewed and approved plans from Sean Snyder, 1479 Creek Road (HR#51), for a new kitchen and the demolition and construction of a new pool and pool house. A building permit has not been submitted to the Township for the renovations. Mr. Snyder will need to submit a building permit to the Township and then return to a future HC meeting after public notification has been provided to surrounding property owners before the Supervisors can take action on the plans.

Chairman Conklin moved to require a useable, current list of Township Historical Resources from the HC prior to the next Township meeting on September 12th, with the preference that the list be in the form of an Excel spread sheet. Vice-Chairman Boorse seconded the motion which was unanimously approved.

RECREATION, PARK & OPEN SPACE COMMITTEE(RPOS) REPORT

Anne Siemer, Chairperson for RPOS, reported to the Board that RPOS held two volunteer days to do work at Sandy Hollow and Birmingham Hill Parks. Wood chips were spread along the Birmingham Hill trail; white oaks were planted on Sandy Hollow; fence lines were replaced; benches were installed at Sandy Hollow in July; and a small opening in the fencing was made at the corner of Wylie and Birmingham Roads for pedestrian access to Sandy Hollow.

RPOS has been working in conjunction with the HC on another interpretive sign for Birmingham Hill which will be placed adjacent to the existing sign to the right. Anne Siemer said that RPOS Secretary Judy Jensen worked diligently on the proof, mastering Microsoft Publishing. The proof is ready for approval. Pannier prepared the last sign which has held up extremely well, according to RPOS member Jim Rosenthal. The only maintenance is cleaning bird droppings off of it periodically. RPOS has received a quote from Pannier for \$1,015.00, which includes the base for the 36' x 24" sign and shipping. The price is the same as for the sign prepared in 2012 and RPOS had allocated funds for the sign in its budget. Mr. Rosenthal noted that the sign is being designed as an insert in order to switch out the signs from time to time.

Chairman Conklin moved to approve the RPOS expenditure for \$1,015.00 for the Pannier sign for Birmingham Hill. Vice-Chairman Boorse seconded the motion which was unanimously approved.

Vice-Chairman Boorse complimented the RPOS Committee on the great volunteer work it is doing for the Township.

TAX COLLECTOR COMPENSATION RESOLUTION

Chairman Conklin moved to adopt Resolution #16-0801 to establish the compensation for tax collector at \$1.00 commencing on January 1, 2018 and to pay all costs associated with tax collection. Vice-Chairman Boorse seconded the motion which was unanimously approved.

Chairman Conklin stated that starting in 2018 the Township is anticipating using the services of Chester County for tax collection. Secretary/Treasurer Nelling estimated the savings to the residents at about \$8,500.00.

TREASURER'S REPORT

Sect./Treas. Nelling reported for the first half of 2016. Balance Sheets and Statements of Revenues and Expenditures have been provided to the Supervisors.

General Fund Balance \$1,182,102.

Sewer Fund Balance \$272,136.

General Fund Revenues \$1,901,597. (88% of the \$2,156,956. budgeted)

General Fund Expenditures \$719,496. (46.5% of the \$1,547,339. budgeted)

Nancy Bush, tax collector, has collected 91.5% of the property taxes (\$677,566. of the \$740,000. budgeted).

Revenue items of interest:	<u>ACTUAL</u>	<u>BUDGET</u>	<u>%</u>
Real Estate Transfer Tax	\$78,546.	\$140,000.	56
Vehicle Code Violations	\$22,348.	\$ 30,000.	74.5
Building Permits	\$34,973.	\$ 60,000.	58.3
HVAC; electrical & plumbing	\$14,222.	\$ 11,000.	129.3

Sect./Treas. Nelling stated that after several years of building permit revenues exceeding budget that the permits are more in line with the budget this year. However, permits for HVAC; plumbing and electrical have taken off this year and the revenues exceed the budget after only six months.

Police Department Expenditure	\$267,808.	\$587,959.	45.5
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For the sewer fund there had been \$25,000. additional budgeted for the nitrogen removal project in 2016. Due to the problems with compliance, actual spent for 2016 is \$92,466.

Chairman Conklin moved to approve the Treasurer's report through June 2016. Vice-Chairman Boorse seconded the motion which was unanimously approved.

The meeting was adjourned at 8:31 PM. (JLC;SCB)

Respectfully submitted,

Quina Nelling
Secretary/Treasurer

Check Register

BIRMINGHAM TOWNSHIP

18-Jul-16

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN GENERAL FUND				
18030	7/18/2016	422	HARRY TILLMAN AUTOMOTIVE L	\$42.99
18031	7/18/2016	1002204	PENN STATE JUSTICE	\$450.00
18032	7/18/2016	784	RUSH UNIFORM INC.	\$189.20
18033	7/18/2016	1001669	STATIONERS INC	\$257.22
18034	7/18/2016	61	VERIZON 610-793-2600-794	\$326.77
Bank Totals:				\$1,266.18
Total Of Checks:				\$1,266.18

Check Register

BIRMINGHAM TOWNSHIP

18-Jul-16

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN SEWER FUND				
8999	7/18/2016	586	VERIZON 610-399-6923 315	\$91.40
Bank Totals:				\$91.40
Total Of Checks:				\$91.40

Check Register**BIRMINGHAM TOWNSHIP**

01-Aug-16

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN GENERAL FUND				
18035	8/1/2016	8	10-8 EMERGENCY VEHICLE SER	\$4,192.47
18036	8/1/2016	1001926	AJ BLOSENSKI, INC.	\$147.74
18037	8/1/2016	80	AQUA PENNSYLVANIA	\$64.00
18038	8/1/2016	469	BIRMINGHAM TOWNSHIP SEWE	\$1,013.54
18039	8/1/2016	873	CARDMEMBER SERVICE	\$155.50
18040	8/1/2016	1001902	COMCAST CABLE	\$104.85
18041	8/1/2016	775	CONVENIENT CAR CARE CORPO	\$124.75
18042	8/1/2016	2	FREEDOM SYSTEMS	\$1,188.88
18043	8/1/2016	46	GALLS, LLC	\$237.94
18044	8/1/2016	780	GUMBALL MEDIA,LLC\LAND ART	\$3,439.00
18045	8/1/2016	21	H. A. THOMSON	\$110.00
18046	8/1/2016	422	HARRY TILLMAN AUTOMOTIVE L	\$447.98
18047	8/1/2016	517	INDEPENDENCE BLUE CROSS	\$5,169.89
18048	8/1/2016	1002052	JENNIFER A BOORSE	\$600.00
18049	8/1/2016	711	JUDY JENSEN	\$74.12
18050	8/1/2016	1001755	MAJIC LANDSCAPES	\$2,757.00
18051	8/1/2016	1001910	NEW HOLLAND FORD ISUZU	\$29,154.00
18052	8/1/2016	3	PA TWP HEALTH INS COOP TRU	\$2,306.00
18053	8/1/2016	205	PARKWAY DRY CLEANERS, INC.	\$213.56
18054	8/1/2016	171	REILLY & SONS INC.	\$903.02
18055	8/1/2016	75	RJCRAIG GRAPHICS & DESIGN	\$49.00
18056	8/1/2016	1001988	THE STANDARD INSURANCE CO	\$41.97
18057	8/1/2016	23	VANDEMARK & LYNCH, INC.	\$9,665.08
18058	8/1/2016	1002154	VERIZON 610-4291316 676	\$53.98
18059	8/1/2016	1001913	VERIZON WIRELESS	\$148.78
18060	8/1/2016	917	WITMER PUBLIC SAFETY GROU	\$86.94
Bank Totals:				\$62,449.99
Total Of Checks:				\$62,449.99

Check Register**BIRMINGHAM TOWNSHIP**

01-Aug-16

Check No	Check Date	Vendor No	Vendor Name	Check Amount
NATIONAL PENN SEWER FUND				
9000	8/1/2016	80	AQUA PENNSYLVANIA	\$1,297.68
9001	8/1/2016	767	COMMONWEALTH OF PENNSYL	\$100.00
9002	8/1/2016	1001859	COYNE CHEMICAL	\$4,367.00
9003	8/1/2016	2	FREEDOM SYSTEMS	\$762.37
9004	8/1/2016	1001755	MAJIC LANDSCAPES	\$460.00
9005	8/1/2016	574	WASTE MANAGEMENT OF SOUT	\$49.17
9006	8/1/2016	1001834	WM P MCGOVERN INC	\$1,912.50
Bank Totals:				\$8,948.72
Total Of Checks:				\$8,948.72