

**Birmingham Township Planning Commission (BTPC)**  
**Minutes of the meeting January 10, 2023**

The regular meeting of the BTPC was called to order by Ms. McCarthy at 7:00pm.

PRESENT: Scott Garrison, MaryPat McCarthy, David Shields, Brendan Murphy  
ABSENT: Eric Hawkins

Also present: Kim Venzie, Esq.

**Reorganization of Committee for 2023**

Ms. Boorse opened discussion for the reorganization of the Planning Committee for 2023.

Discussion ensued about maintaining the existing roles. Or perhaps having another member of the PC act as the Liaison to HARB in order to gain some additional insight on the interaction between the committees.

Mr. Murphy made a motion to nominate Ms. McCarthy as Chairperson again. Mr. Garrison seconded the motion and it passed unanimously.

Mr. Garrison made a motion to nominate Mr. Murphy as the Vice Chairperson again. Ms. McCarthy seconded the motion and it passed unanimously.

Mr. Murphy made a motion to nominate Mr. Shields as the HARB Liaison. Mr. Garrison seconded the motion and it passed unanimously.

Ms. McCarthy announced that Ms. Venzie Esq will be the PC solicitor for 2023.

Following is the Planning Commission slate for 2023:

Chairperson: Mary Pat McCarthy  
Vice Chairperson: Brendan Murphy  
HARB Liaison: David Shields  
PC Solicitor: Kim Venzie, Esq

Mr. Garrison made a motion to approve the December 13, 2022 minutes. Motion was seconded by Mr. Shields and it passed unanimously.

**Projects/Goals for 2023**

Ms. McCarthy asked if there were any issues that committee members thought should be addressed in 2023. Mr. Murphy also asked Ms. Venzie if there are items that other townships are addressing that perhaps Birmingham Township should be too.

Ms. Venzie noted that the revisions to the Historic ordinance are still going through the process and may come back to the PC for additional comments this year. A couple of her townships are looking into addressing AirBnb/VRBO's but if the township is not having issues with these then it's not necessary to address it.

Ms. McCarthy noted that it is not time for the Comprehensive Plan to be updated yet.

At this time, there are not any pressing issues that anyone sees that need to be addressed at this time – perhaps the Board of Supervisors have items that they will ask the Planning Commission to deal with this year.

Ms. Venzie did note that the extension for the Penn Oaks project is through March 10<sup>th</sup>.

**New Business/Public Comment:**

Motion to adjourn the meeting was made at 7:32pm Mr. Shields and seconded by Mr. Garrison and approved unanimously. Next meeting is scheduled for February 14, 2023.

Respectfully submitted,  
Jennifer A. Boorse  
PC Secretary