

**BIRMINGHAM TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
FEBRUARY 1, 2010**

The regular meeting of the Board of Supervisors was called to order at 7:33 PM in the Township Building by Chairman Conklin with the pledge of allegiance and a moment of silence. A quorum of Supervisors was declared. The following Township Officials were in attendance:

John Conklin	-	Chairman, Board of Supervisors
Al Bush	-	Member, Board of Supervisors
Thomas Nelling	-	Chief of Police
Michael Langer	-	RPOS Chairman
Quina Nelling	-	Secretary/Treasurer

Absent was Vice-Chairman, William Kirkpatrick.

Mr. Bush moved to approve the January 18, 2010 minutes as written. Chairman Conklin seconded the motion and it was carried.

Mr. Bush moved to approve the bills submitted for payment. General Fund bills totaled \$19,433.24. Sewer Fund bills totaled \$10,445.92. Chairman Conklin seconded the motion and it was carried.

**POLICE REPORT**

Prior to tonight's meeting the Supervisors interviewed Douglas Ahles for a position as a part-time police officer. Police Commissioner Bush said the Board was favorably impressed with Mr. Ahles and recommended that he be hired at the training rate of \$15.00/hr. effective February 2, 2010. Chairman Conklin seconded the motion and it was carried.

With the recommendation from Chief Nelling, Police Commissioner Bush moved to adopt Resolution #100201 to approve an amendment to the Police Policy Manual, Section #465 on Juvenile Custody Policy. Chairman Conklin seconded the motion and it was carried.

Chief Nelling presented the Police Report for January 2010. There were 1,126 incidents, including a drug arrest following a car stop after an illegal u-turn on Rt. 202 and five fire calls. Citations were issued to the Brandywine River Nursery for burning lumber and construction material and also to the Radley Run Country Club for unattended burning on the golf course. Other fire calls were for wires down from storms and a trash can fire on Faucett Drive. There was one residential burglary of jewelry from a house in Radley Run that backs up to a wooded area.

Chief Nelling has performed a salary survey of nine surrounding townships with comparable size police departments. Police Commissioner Bush said that the objective is

to be in the middle of the pay range of these townships. Chief Nelling recommended the following pay increases for the part-time police officers: John Freas - \$19.00/hr.; Michael O'Donnell - \$17.00/hr.; Robert Inverso, Jr. - \$17.00/hr. Police Commissioner Bush moved to approve the pay increases recommended by Chief Nelling effective February 8, 2010. Chairman Conklin seconded the motion and it was carried.

**TREASURER'S REPORT**

Secretary/Treasurer Nelling has closed the books for 2009 and provided financial statements to the Supervisors. Statements and all supporting documents have also been provided to Tim Umbreit, CPA, who is performing the audit of the Township's books.

General Fund Carry Forward into 2010 - \$480,788.33  
 Sewer Fund Carry Forward into 2010 - \$480,990.85  
 State Fund Carry Forward into 2010 - \$125,020.32

2009 Revenues - \$1,247,011. Budget was \$1,208,578. 103% of budget  
 2009 Expenditures - \$1,304,840. Budget was \$1,336,330. 97.64% of budget.

Mrs. Nelling highlighted some of the budget items.

<u>Category</u>	<u>Budget</u>	<u>Actual</u>
Real Estate Transfer Taxes	\$130,000.	\$122,867.
Vehicle Code Violations	\$ 60,000.	\$ 99,525.
Legal Expenses (unreimbursed)	\$ 20,000.	\$ 20,933.
Engineering (unreimbursed)	\$ 20,000.	\$ 32,298.
NPDES	\$ 15,000.	\$ 12,955.
Police	\$ 528,750.	\$510,064.
Township Property Maintenance	\$ 76,825.	\$ 78,443.
Snow Removal	\$ 80,000.	\$ 97,201.

Building & zoning permit revenues were \$26,692. and building and zoning permit expenditures were \$36,518. The Supervisors noted that this was one of the reasons for a change in personnel in this area.

Mrs. Nelling stated that the \$40,000. grant for Birmingham Hill was not received until January 2, 2010 so it is not included in the 2009 figures.

Sewer Fund Revenues - \$380,639. Budget was \$326,701.  
 Sewer Fund Expenditures - \$422,397. Budget was \$344,887.

The replacement of the EQ pump at the sewer plant cost \$103,423. with an \$85,000. budget and engineering services (excluding the EQ pump) were \$28,676. with a budget of \$20,000. Sewer revenues were higher than budget due to the tapping fee and sewer rents received from the tie-in of Carousel Toyota to the sewer plant.

The Supervisors were pleasantly surprised with the carry forward figures. Chairman Conklin moved to accept the Treasurer's Report as presented by Mrs. Nelling. Mr. Bush seconded the motion and it was carried.

**BRANDYWINE VALLEY SCENIC BYWAYS COMMISSION APPOINTMENT**

Chairman Conklin moved to appoint Jay Monteith from RPOS as a member to the Scenic Byways Commission for 2010. Mr. Monteith will join Mary Pat McCarthy from the Planning Commission. Mr. Bush seconded the motion and it was carried.

**EXECUTIVE SESSION**

Chairman Conklin announced that the Supervisors met on January 11, 2010 to discuss employee matters and land acquisition.

There was no public comment.

The meeting was adjourned at 7:50 PM. (JLC)

Respectfully submitted,

Quina Nelling  
Secretary/Treasurer