

**Historical Commission of Birmingham Township  
Minutes of the meeting of August 22, 2017**

The regular meeting of the Birmingham Township Historical Committee was called to order by Chairperson Carla Westerman at 7:26 pm in the township building.

PRESENT: HC Members: Mike Forbes, Carla Westerman, Nancy Needham, Kate Marshall, Matt Bedwell

ABSENT:

Others present:

Ms. Needham made a motion to approve the minutes from the July 25, 2017 meeting. Mr. Forbes seconded the motion and it passed unanimously.

**2018 Budget**

The budget remained the same between 2016 and 2017. Expenses in 2017 related to the update of the inventory were a van rental and color copying. For the 2018 budget, the Committee is proposing no changes.

Mr. Forbes made a motion to recommend approval of the proposed 2018 Historical Commission budget in the amount of \$4,000 as per the attached sheet. Motion was seconded by Ms. Marshall and passed unanimously.

**Project Update on HR criteria and presentation to the BOS in September**

Discussion ensued about preparing a document for the presentation to the BOS in September. It was decided to add a list of all previous contributors to the project, a thank you to the project advisor, a brief explanation of how the HC arrived at the new proposed criteria and an executive summary. It was also decided to add a sentence in the report about maintaining privacy for the current homeowners of each of the historic resources. The list of these township resources should only be used for official township use and not provided to the public.

Mr. Forbes made a motion to adjourn the meeting at 8:17m. Seconded by Ms. Westerman and voted unanimously. The next meeting will be September 26, 2017 at 7:15pm.

Respectfully submitted,  
Jennifer Boorse  
HC Secretary