

**Historical Commission of Birmingham Township  
Minutes of the meeting of November 22, 2016**

The regular meeting of the Birmingham Township Historical Committee was called to order by Chairman Matt Bedwell at 7:24 pm in the township building.

PRESENT: HC Members: Matt Bedwell, Mike Forbes, Carla Westerman, Nancy Needham, Kate Marshall

ABSENT:

Others present: Mary DeNadai

Mr. Bedwell made a motion to approve the minutes from the October 25, 2016 meeting. Ms. Needham seconded the motion and it passed unanimously

**Reviewing the work that Mary DeNadai has done so far**

In the past month, Mary DeNadai has reviewed the spreadsheet that the HC designed to list the HRs in the township thus far. She has added some additional columns on the spreadsheet to categorize the HRs using the two main categories that historians use for this information. They are: 1) Building period indicating the date in which the HR was originally built; and 2) Architectural Style. Mary has created a key for both of these columns. Some HRs have more than one type of style. She suggested that another column be added to the spreadsheet noting if the HR is located in the HARB district or not.

Mary would like to have photos or pictures for all of the HRs. She has added a column indicating which ones still need pictures. They can either be added via a road trip to take actual photos or from pictures gathered from Google. Once she has the pictures she can then continue to add the architectural styles for all of the HRs. Mary asked for clarification on how the HR numbers were assigned to each HR. The group indicates that the HR numbers are arbitrary. The reason she is asking this question is because once the project moves into design guidelines, it will be important to be able to work with the information in multiple ways,

Discussion ensued about how best to assign the photos for the HRs that don't have any yet. Each member was assigned 6 or 7 properties and is to get the photos by December 6th. Once they are uploaded to the document, then Mary will be able to continue categorizing the HRs according to the architectural styles. Once this is accomplished, the group would like to rent a van and take an afternoon drive through the township to verify that all historic resources in the township have been identified. The group tentatively scheduled this road trip for January 14th or 15<sup>th</sup>, weather permitting. Mike Forbes is going to send an email out to the group around 1/11/2017 to confirm the date for the van rental.

A motion was made by Nancy Needham to cancel the December meeting due to the close proximity to the holidays. Motion seconded by Matt Bedwell and passed unanimously.

Mr. Bedwell made a motion to adjourn the meeting at 8:26pm. Seconded by Mr. Forbes and voted unanimously. The next meeting will be January 24, 2017 at 7:15pm.

Respectfully submitted,  
Jennifer Boorse  
HC Secretary