

**BIRMINGHAM TOWNSHIP
BOARD OF SUPERVISORS MINUTES
OCTOBER 2, 2023**

The regular meeting of the Board of Supervisors was called to order at 7:00 PM in the Township Building by Vice-Chairman Shiring with the pledge of allegiance. A quorum of Supervisors was declared.

Michael Shiring	-	Vice-Chairman, Board of Supervisors
J. Daniel Hill	-	Member, Board of Supervisors

Absent was Chairman Scott Boorse.

Supervisor Hill moved to approve the September 5, 2023 minutes as written. Vice-Chairman Shiring seconded the motion and the minutes were approved.

Supervisor Hill moved to approve the bills submitted for payment from September 6, 2023 – October 2, 2023. General Fund bills totaled \$117,732.31. General Fund Electronic Payments totaled \$12,533.35. Capital Reserve Fund Check#107 was approved for \$37,630.46 for the garage addition.

Appointment of Deputy EMC Coordinator

Supervisor Hill moved to appoint Thomas Nelling as Deputy EMC Coordinator with no compensation for the position. Michael Pisano was appointed as the new EMC Coordinator at the September 5th meeting. Vice-Chairman Shiring seconded the motion which was unanimously approved.

HARB Report

Cuzzolino/1361 Brinton Run/Finish Space Above Garage

HARB recommended that a Certificate of Appropriateness be issued to Robert & Karen Cuzzolino, 1361 Brinton Run, to finish space above the garage. Materials will be Certainteed Dimensional Shingles/Cedar Shake. HARB reviewed the application and determined that it is in compliance with the HARB guidelines.

Mr. Cuzzolino explained that the attic space over the garage is being converted to additional bedroom space by popping out two shed dormers. The materials for the addition will match the existing home. The addition will be on the far side from Birmingham Road. The new space is needed for extended visits by children and grandchildren.

Vice-Chairman Shiring moved to approve the Certificate of Appropriateness for the finished space above the garage for the Cuzzolinos/1361 Brinton Run as recommended by HARB. Supervisor Hill seconded the motion which was approved.

Dougherty/1012 Revolutionary Drive/Re-roof

HARB recommended that a Certificate of Appropriateness be issued to Caroline Dougherty, 1012 Revolutionary Drive, for a re-roof. The existing cedar shingles will be replaced with GAF Timberline HDZ asphalt shingles in Weathered Wood. HARB reviewed the application and determined that it is in compliance with the HARB guidelines.

Brian Harlan with Distinctive Homes was present. He indicated that HARB didn't have a problem with the cedar roof being replaced with asphalt.

Supervisor Hill moved to approve the Certificate of Appropriateness for Caroline Dougherty/1012 Revolutionary Drive for the re-roof as recommended by HARB. Vice-Chairman Shiring seconded the motion which was approved.

BIDS FOR SNOW REMOVAL FOR 2023/2024 SEASON

It was duly advertised in the Daily Local News on September 7th and 14th that bids for the 2023/2024 season would be opened at tonight's meeting. Two bids were received: Page Excavating Company of Lincoln University and Mor Construction of Glen Mills. Page Excavating provided snow removal services for the 2022/2023 season. Prices remained the same from Page except for after-hours prep for salt trucks that increased by \$75./event; salt storage increased by \$75./month; and the hourly rate for the backhoe; dump truck and 4x4 truck increased by \$3./hr. The bid prices for the various pieces of equipment from Mor Construction were all higher except for the grader. Labor rate from Page Excavating was \$60./hr. and \$85./hr. from Mor Construction.

Supervisor Hill moved to accept the snow removal bid for the 2023/2024 season from Page Excavating Company. Vice-Chairman Shiring seconded the motion which was approved.

Authorize Advertising on Historical Commission (HC) Ordinance Revision

Vice-Chairman Shiring stated that discussions on Chapter 122, Article VIII-A, Historic Preservation, started at the June 6, 2022 Township meeting. What has occurred since that time is the Supervisors took into consideration the CCPC review letter of April 1, 2021 and comments from the Township HC and provided their input to the Township Solicitor for an updated draft to this ordinance for discussion at the June 2023 meeting.

The Board members have provided their comments to the Township Solicitor who has prepared a final draft ordinance. The ordinance as well as a red-lined version with the changes have been posted to the web site.

Michael Forbes, HC Chairman, said that there is one step missing in the process in that the HC needs feedback from the Township Solicitor on whether the updates to the HC Resource list have been accepted. He requested that he and the Solicitor review the list before it is published.

Vice-Chairman Shiring moved to authorize advertising on the HC Ordinance Revision for a hearing on November 6th with the ordinance proposal being forwarded to the Township PC and the CCPC for review with the condition that the Solicitor coordinate with the HC Chairman that

the updates to the HC Resource list have been incorporated. Supervisor Hill seconded the motion which was approved.

MOTION OF INTENT FOR THE COUNTY TO COLLECT TOWNSHIP REAL ESTATE PROPERTY TAXES

The Township is currently using Chester County to collect the Township real estate property taxes. The Township has been notified in a letter dated September 29th from Chester County that they will be increasing the rates for its service and a new agreement will need to be executed as well as a new resolution adopted which have not been received from the County. The County needs a motion of intent to use them for collection services by November 1, 2023, which is prior to the next Township meeting.

Vice-Chairman Shiring made a motion to authorize the intent for the Township to proceed with real estate tax collection services from Chester County with the agreement and resolution to be finalized at the November 6th meeting. Supervisor Hill said that using the County for tax collection services has been more cost efficient for the Township. Supervisor Hill seconded the motion which was approved.

Public Comment

Frank Rupp, Painter House Suites, was present with Jose Grande, P.E. from Yerkes Associates to discuss future plans for the Dilworthtown campus area. Mr. Rupp was not scheduled on the agenda but was allowed to speak under public comment.

The meeting was adjourned at 7:52 PM. (MTS; JDH)

Respectfully submitted,

Quina Nelling
Secretary/Treasurer

Check Register**BIRMINGHAM TOWNSHIP**

06-Nov-23

From: 05-Sep-23 To: 02-Oct-23

Check No	Check Date	VendorNo	Vendor	Check Amount	Status
Bank Account: 11 TRUMARK GENERAL FUND					
22223	9/5/2023	1002659	ARRO CONSULTING, INC	\$12,745.75	O
22224	9/5/2023	1002659	ARRO CONSULTING, INC	\$795.00	O
22225	9/5/2023	1002121	CLEVENS K-9 SCOOP	\$228.00	O
22226	9/5/2023	422	HARRY TILLMAN AUTOMOTI	\$420.72	O
22227	9/5/2023	1002868	LA BUILDING CONTRACTOR	\$71,049.84	O
22228	9/5/2023	780	LAND ART	\$1,419.00	O
22231	9/5/2023	1002526	MCDONALD UNIFORM CO., I	\$261.48	O
22232	9/5/2023	1002864	MILESTONE PLANNING AND	\$1,125.00	O
22233	9/5/2023	798	PA ONE CALL SYSTEM,INC.	\$38.48	O
22234	9/5/2023	205	PARKWAY DRY CLEANERS,	\$117.60	O
22235	9/5/2023	213	PIRMA	\$34,173.00	O
22236	9/5/2023	171	REILLY & SONS INC.	\$1,028.05	O
22237	9/5/2023	811	S&S CLEANING SERVICE	\$388.00	O
22238	9/5/2023	1002872	SALSBURY INDUSTRIES	\$12,715.10	O
22239	9/5/2023	1001833	STAPLES BUSINESS ADVAN	\$121.90	O
22240	9/5/2023	1002869	LENNI ELECTRIC CORP.	\$6,874.30	O
22241	9/5/2023	1001755	MAJIC LANDSCAPES	\$2,865.00	O
22242	9/18/2023	1002873	BRIAN BONKOSKI	\$125.88	O
22243	9/18/2023	366	BUCKLEY,BRION,MCGUIRE	\$1,035.50	O
22244	9/18/2023	775	CONVENIENT CAR CARE C	\$199.40	O
22245	9/18/2023	1002606	CRYSTAL SPRINGS	\$55.48	O
22246	9/18/2023	46	GALLS, LLC	\$270.89	O
22247	9/18/2023	1001768	GRAFIX SHOPPE	\$289.33	O
22248	9/18/2023	422	HARRY TILLMAN AUTOMOTI	\$1,861.27	O
22249	9/18/2023	1002864	MILESTONE PLANNING AND	\$850.00	O
22250	9/18/2023	1002573	NMS LABS	\$1,132.00	O
22251	9/18/2023	171	REILLY & SONS INC.	\$1,492.00	O
22252	9/18/2023	26	SIGNAL SERVICE INC.	\$221.00	O
22253	10/2/2023	909	CONCORD TOWNSHIP VFR	\$23,686.07	O
22254	10/2/2023	176	GOOD FELLOWSHIP RELIEF	\$5,921.52	O
22255	10/2/2023	214	WEST CHESTER FIREMENS	\$17,764.55	O
22256	10/2/2023	11	21ST CENTURY MEDIA - PHI	\$757.14	O
22257	10/2/2023	557	ALL SEASONS LANDSCAPIN	\$993.98	O
22258	10/2/2023	1002659	ARRO CONSULTING, INC	\$17,224.43	O
22269	10/2/2023	1001950	CARA M FITZPATRICK	\$215.00	O
22270	10/2/2023	775	CONVENIENT CAR CARE C	\$199.75	O
22271	10/2/2023	422	HARRY TILLMAN AUTOMOTI	\$1,520.55	O
22272	10/2/2023	1002868	LA BUILDING CONTRACTOR	\$37,471.46	O

Check Register**BIRMINGHAM TOWNSHIP**

06-Nov-23

From: 05-Sep-23 To: 02-Oct-23

Check No	Check Date	VendorNo	Vendor	Check Amount	Status
22273	10/2/2023	1001755	MAJIC LANDSCAPES	\$2,485.00	O
22274	10/2/2023	205	PARKWAY DRY CLEANERS,	\$88.90	O
22275	10/2/2023	507	ROTHWELL DOCUMENT SO	\$249.15	O
22276	10/2/2023	811	S&S CLEANING SERVICE	\$388.00	O
22277	10/2/2023	1001833	STAPLES BUSINESS ADVAN	\$455.56	O
22278	10/2/2023	1002659	ARRO CONSULTING, INC	\$778.50	O
Bank Total:				\$264,098.53	
Bank Account: 22 GF - Electronic Payments					
100154	9/5/2023	1001926	AJ BLOENSKI, INC.	\$170.80	O
100155	9/5/2023	80	AQUA PENNSYLVANIA	\$96.57	O
100156	9/5/2023	1001902	COMCAST BUSINESS	\$174.89	O
100157	9/5/2023	1002011	FP FINANCE PROGRAM	\$65.00	O
100158	9/5/2023	517	INDEPENDENCE BLUE CRO	\$7,812.56	O
100159	9/5/2023	29	PECO ENERGY	\$307.10	O
100160	9/5/2023	30	PECO ENERGY (TRAFFIC LI	\$67.34	O
100161	9/5/2023	61	VERIZON 753-804-167-0001-	\$362.41	O
100162	9/5/2023	1001913	VERIZON WIRELESS 722423	\$159.94	O
100163	9/18/2023	80	AQUA PENNSYLVANIA	\$2,679.67	O
100164	9/18/2023	517	INDEPENDENCE BLUE CRO	\$7,812.56	O
100165	9/18/2023	1002798	TRUMARK FINANCIAL CRED	\$1,508.68	O
100166	10/2/2023	1001926	AJ BLOENSKI, INC.	\$170.80	O
100167	10/2/2023	80	AQUA PENNSYLVANIA	\$123.30	O
100168	10/2/2023	1002011	FP FINANCE PROGRAM	\$65.00	O
100169	10/2/2023	30	PECO ENERGY (TRAFFIC LI	\$13.13	O
100170	10/2/2023	1001913	VERIZON WIRELESS 722423	\$160.21	O
Bank Total:				\$21,749.96	
Bank Account: 30 Capital Reserve Fund					
105	9/5/2023	483	BIRMINGHAM TWP TRUMAR	\$78,719.14	O
106	9/5/2023	483	BIRMINGHAM TWP TRUMAR	\$12,715.10	O
107	10/2/2023	483	BIRMINGHAM TWP TRUMAR	\$37,630.46	O
Bank Total:				\$129,064.70	
Total Of Checks:				\$414,913.19	