

**BIRMINGHAM TOWNSHIP
BOARD OF SUPERVISORS MINUTES
APRIL 6, 2020**

The regular meeting of the Board of Supervisors was called to order by Chairman Scott Boorse in the Township Building via a virtual meeting through Zoom in order to practice safe distancing during the COVID-19 crisis. Also in attendance at the building were Chief Nelling and Secretary/Treasurer Nelling. Joining the meeting in virtual mode were Vice-Chairman Mike Shiring; Supervisor Dan Hill; Solicitor Kristin Camp; Recreation, Park and Open Space Committee (RPOS) Chairman Anne Seimer; and the family of Chairman Boorse. A quorum of Supervisors was declared.

Chairman Boorse said that the meeting is being recorded. The meeting agenda will be limited to items that are required to be addressed by the Second Class Township Code.

Supervisor Hill moved to approve the March 2nd minutes as written. Vice-Chairman Shiring seconded the motion and the minutes were unanimously approved.

Vice-Chairman Shiring moved to approve the bills paid through April 6th. Supervisor Hill seconded the motion and the bills were unanimously approved. General Fund bills totaled \$61,927.01. Sewer Fund bills totaled \$28,260.76. State Fund Check #190 for \$773.36 was approved for payment to East Bradford Township for maintenance of East Regimental Drive.

RATIFY DISASTER EMERGENCY DECLARATION

On March 16th the Township issued a seven day Declaration of Disaster Emergency due to the State of Emergency from the Coronavirus COVID-19 threat to injury, damage and suffering to persons and property of the Township and the entirety of Chester County. The Disaster Emergency was extended another seven days on March 23rd.

Vice-Chairman Shiring moved to adopt Resolution 2020-0406 to ratify the Declaration of Disaster Emergencies dated March 16th and March 23rd; to extend the March 23rd Declaration of Disaster Emergency until the next Township meeting scheduled for May 4th; and to adopt procedures and policies for conducting public meetings during such state of emergency. Supervisor Hill seconded the motion which was unanimously approved.

TOWNSHIP MOWING

Bidding requirements for mowing of Township properties were discussed at the March 2nd Township meeting. Subsequent to the meeting it was determined that the township mowing did not need to be advertised and formally bid but that three “telephone bids” were required for the dollar amount spent annually on mowing the various township properties. RPOS was in the process of obtaining bids when the State of Emergency was declared and their March meeting was cancelled.

Chairman Boorse stated that the issue will be tabled until RPOS can review bids in a public forum at their meeting and make a recommendation to the Board. The contractor that performed the 2019 mowing will be maintained until bids can be reviewed publicly in order to maintain

transparency. At this time, all non-essential township committee meetings have been cancelled for the month and the Board is only dealing with issues that have to be addressed. Chairman Boorse thanked Anne Seimer for working on getting bids for tonight's meeting.

PUBLIC COMMENT

Supervisor Hill thanked Chief Nelling; Secretary/Treasurer Nelling and Solicitor Kristin Camp for keeping things going and holding down the office and the police department during this crisis.

RPOS Chairman Anne Seimer asked the Board's position on keeping the parks open. Secretary/Treasurer Nelling had been contacted by Planning Commission Chairman Mary Pat McCarthy concerned that the Sandy Hollow trail should be designated as one way or possibly closed due to social distancing issues.

Chairman Boorse said he has been monitoring the Sandy Hollow trail daily and he felt that most people were practicing social distancing. RPOS Chairman Seimer agreed. She also felt that walking opposite directions was safer. It was felt that for the most part it is critical at this time to maintain open space opportunities.

Becca Boorse had suggested social distancing signage. Vice-Chairman Shiring had seen social distancing signage at Harvey's Bridge.

At this time, no recommendations were made to make any changes at Sandy Hollow Park.

Chairman Boorse stated that on a daily basis someone from the Board/Township/Police is dealing with PSATS (Pennsylvania State Association of Township Supervisors) on procedures and disseminating information.

The meeting was adjourned at 7:46 PM. (JDH;MTS)

Respectfully submitted,

Quina Nelling
Secretary/Treasurer

Check Register

BIRMINGHAM TOWNSHIP

09-Mar-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20343	3/9/2020	11	21ST CENTURY MEDIA - PHILLY	\$359.00
20344	3/9/2020	80	AQUA PENNSYLVANIA	\$2,404.98
20345	3/9/2020	1002121	CLEVENS K-9 SCOOP LLC	\$152.00
20346	3/9/2020	775	CONVENIENT CAR CARE CORPO	\$209.65
20347	3/9/2020	1002052	JENNIFER A BOORSE	\$400.00
20348	3/9/2020	1001748	M & A CUSTOM AUTO UPHOLSTE	\$450.00
20349	3/9/2020	205	PARKWAY DRY CLEANERS, INC.	\$128.10
20350	3/9/2020	29	PECO ENERGY	\$566.26
20351	3/9/2020	1002605	Robert A Dowd	\$76.12
20352	3/9/2020	811	S & S CLEANING SERVICE	\$388.00
20353	3/9/2020	226	SIRCHIE FINGER PRINT LABORA	\$62.66
20354	3/9/2020	746	V.E. RALPH & SON, INC.	\$225.00
20355	3/9/2020	61	VERIZON 753-804-167-0001-77	\$357.35
Bank Totals:				\$5,779.12
Total Of Checks:				\$5,779.12

Check Register

BIRMINGHAM TOWNSHIP

09-Mar-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
9999	3/9/2020	1002290	DELAWARE RIVER BASIN COMM	\$638.00
10000	3/9/2020	798	PA ONE CALL SYSTEM, INC.	\$18.90
10001	3/9/2020	29	PECO ENERGY	\$2,489.63
10002	3/9/2020	1001834	WM P MCGOVERN INC	\$738.00
Bank Totals:				\$3,884.53
Total Of Checks:				\$3,884.53

Check Register

BIRMINGHAM TOWNSHIP

10-Mar-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20356	3/10/2020	30	PECO ENERGY (TRAFFIC LIGHT)	\$12.88
Bank Totals:				\$12.88
Total Of Checks:				\$12.88

Check Register**BIRMINGHAM TOWNSHIP**

16-Mar-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20357	3/16/2020	43	A & D ELECTRIC INC.	\$3,650.00
20358	3/16/2020	1002400	AXON ENTERPRISE, INC.	\$272.00
20359	3/16/2020	366	BUCKLEY, BRION, MCGUIRE ATTY	\$2,189.60
20360	3/16/2020	1002606	CRYSTAL SPRINGS	\$7.34
20361	3/16/2020	114	FRONEFIELD CRAWFORD. JR. LL	\$861.00
20362	3/16/2020	1001768	GRAFIX SHOPPE	\$451.13
20363	3/16/2020	21	H. A. THOMSON	\$8,996.24
20364	3/16/2020	422	HARRY TILLMAN AUTOMOTIVE L	\$833.88
20365	3/16/2020	1001748	M & A CUSTOM AUTO UPHOLSTE	\$300.00
20366	3/16/2020	1002573	NMS LABS	\$275.00
20367	3/16/2020	30	PECO ENERGY (TRAFFIC LIGHT)	\$72.65
20368	3/16/2020	171	REILLY & SONS INC.	\$489.33
20369	3/16/2020	1001833	STAPLES BUSINESS ADVANTAG	\$33.98
20370	3/16/2020	278	UNRUH, TURNER, BURKE & FRE	\$40.00
Bank Totals:				\$18,472.15
Total Of Checks:				\$18,472.15

Check Register

BIRMINGHAM TOWNSHIP

16-Mar-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
10003	3/16/2020	366	BUCKLEY,BRION,MCGUIRE ATTY	\$1,814.50
10004	3/16/2020	1001755	MAJIC LANDSCAPES	\$117.00
10005	3/16/2020	586	VERIZON 450-748-892-0001-25	\$60.12
10006	3/16/2020	1002401	WALTON WATER SERVICES	\$6,972.30
Bank Totals:				\$8,963.92
Total Of Checks:				\$8,963.92

Check Register**BIRMINGHAM TOWNSHIP**

23-Mar-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20371	3/23/2020	1001926	AJ BLOSENSKI, INC.	\$165.83
20372	3/23/2020	1002416	BLUE360 MEDIA	\$93.92
20373	3/23/2020	904	MATTHEW BENDER & CO.,INC	\$49.44
20374	3/23/2020	1002526	MCDONALD UNIFORM CO., INC	\$130.80
20375	3/23/2020	171	REILLY & SONS INC.	\$261.86
20376	3/23/2020	507	ROTHWELL DOCUMENT SOLUTI	\$156.60
20377	3/23/2020	1002154	VERIZON 250-441-074-0001-11	\$56.90
20378	3/23/2020	1001913	VERIZON WIRELESS 722423083	\$189.96
Bank Totals:				\$1,105.31
Total Of Checks:				\$1,105.31

23-Mar-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
10007	3/23/2020	1001755	MAJIC LANDSCAPES	\$351.00
10008	3/23/2020	1001834	WM P MCGOVERN INC	\$828.00
Bank Totals:				\$1,179.00
Total Of Checks:				\$1,179.00

Check Register**BIRMINGHAM TOWNSHIP**

06-Apr-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK GENERAL FUND				
20379	4/6/2020	8	10-8 EMERGENCY VEHICLE SER	\$9,330.86
20380	4/6/2020	80	AQUA PENNSYLVANIA	\$2,537.22
20381	4/6/2020	1002400	AXON ENTERPRISE, INC.	\$1,324.00
20382	4/6/2020	1002091	BBD, LLP	\$5,000.00
20383	4/6/2020	1002613	BELFOR USA GROUP	\$1,454.37
20384	4/6/2020	366	BUCKLEY,BRION,MCGUIRE ATTY	\$2,097.10
20385	4/6/2020	873	CARDMEMBER SERVICE	\$1,159.68
20386	4/6/2020	1001902	COMCAST CABLE	\$138.39
20387	4/6/2020	775	CONVENIENT CAR CARE CORPO	\$179.70
20388	4/6/2020	46	GALLS, LLC	\$303.62
20389	4/6/2020	780	GUMBALL MEDIA,LLC\LAND ART	\$805.00
20390	4/6/2020	422	HARRY TILLMAN AUTOMOTIVE L	\$131.98
20391	4/6/2020	1001755	MAJIC LANDSCAPES	\$2,060.00
20392	4/6/2020	29	PECO ENERGY	\$500.69
20393	4/6/2020	171	REILLY & SONS INC.	\$155.40
20394	4/6/2020	811	S & S CLEANING SERVICE	\$388.00
20395	4/6/2020	1001833	STAPLES BUSINESS ADVANTAG	\$124.97
20396	4/6/2020	424	UNITED STATES POSTAL SERVI	\$500.00
20397	4/6/2020	23	VANDEMARK & LYNCH, INC.	\$7,932.12
20398	4/6/2020	61	VERIZON 753-804-167-0001-77	\$356.45
20399	4/6/2020	917	WITMER PUBLIC SAFETY GROUP	\$78.00
Bank Totals:				\$36,557.55
Total Of Checks:				\$36,557.55

Check Register

BIRMINGHAM TOWNSHIP

06-Apr-20

Check No	Check Date	Vendor No	Vendor Name	Check Amount
TRUMARK SEWER FUND				
10009	4/6/2020	1002509	AQUA PA WW	\$1,293.71
10010	4/6/2020	80	AQUA PENNSYLVANIA	\$1,545.55
10011	4/6/2020	366	BUCKLEY,BRION,MCGUIRE ATTY	\$1,192.90
10012	4/6/2020	1001859	COYNE CHEMICAL	\$2,915.74
10013	4/6/2020	780	GUMBALL MEDIA,LLC\LAND ART	\$1,550.00
10014	4/6/2020	29	PECO ENERGY	\$2,498.57
10015	4/6/2020	1002493	VERIZON 350-442-985-0001-57	\$41.92
10016	4/6/2020	1001695	W G MALDEN INC	\$612.00
10017	4/6/2020	574	WASTE MANAGEMENT OF SOUT	\$87.73
10018	4/6/2020	1001834	WM P MCGOVERN INC	\$2,495.19
Bank Totals:				\$14,233.31
Total Of Checks:				\$14,233.31